

Village of Lakemoor
Board Meeting Minutes
September 22, 2011

The meeting opened at 7:21 p.m.

Roll Call:

President Todd Weihofen

Administrator David Alarcon

Trustees: Kimberly Beach
 Colin McIntyre
 Matt Dabrowski
 Kathleen Lennon
 Jeff Nykaza
 Phil Lonigro

Attorney Jeremy Shaw

Chief of Police William Kushner

Clerk Bonnie Sikora – absent

Also attending: Kevin Pine from the Wauconda Fire Department

Discussion of the Order of the Agenda

Appointments were moved to after Citizen Comments; Agenda Item #5, **Action on Personnel Issues** was moved to after Appointments and after Executive Session. Agenda Item #6, **Action on Police Issues** was removed from the agenda. **Executive Session** moved to the end of the meeting/after agenda item #4.

The Board approved the agenda as amended by the vote of 6 ayes and 0 nays.

Citizen Comment

Joyce Clark, 291 Drydock questioned temporary garage closures and expressed concerns over children driving golf carts.

Phyllis Spears, 175 Windward asked Chief Kushner to address her concern regarding a teenage resident that walks around swinging a bat and she questioned whether our building commissioner could inspect the homes in The Ports.

Appointments

President Weihofen stated he would like to appoint Michael Nerheim Attorney for the Police Commission.

The Board approved the appointment of Michael Nerheim by the vote of 6 ayes and 0 nays.

President Weihofen introduced William Franks for the appointment of Attorney for the Police Pension Board.

The board approved the appointment of William Franks by the vote of 6 ayes and 0 nays.

President Weihofen announced the appointment of Ron Gerady for the Police Commission with a three year term.

The board approved the appointment of Ron Gerady by the vote of 6 ayes and 0 nays.

President Weihofen announced the appointment of Anthony Musur for the Police Commission with a two year term.

The board approved the appointment of Anthony Musur by the vote of 6 ayes and 0 nays.

Action on Personnel Issues

President Weihofen introduced Robert Peters and stated he would like to hire him to fill Wayne Swords' position as public works foreman with starting pay at \$25.00 per hour.

The board approved the hiring of Robert Peters as the public works foreman by the vote of 6 ayes and 0 nays.

Approval of the September 8, 2011 Board Meeting Minutes

The board approved the September 8, 2011 Board Meeting Minutes by the vote of 6 ayes and 0 nays.

Approval of Purchase Orders

There were no purchase orders submitted for approval.

Approval of the Bill's Payables

The board approved the Bill's Payables with a vote of 6 ayes and 0 nays.

Report of Officers:

Chief of Police – William Kushner

Chief Kushner was present and summarized his written report and answered questions from the board members.

President's Report – Todd Weihofen

President Weihofen stated that there was a great turn out for the Movie In the Park. Also, he met with a developer and he will present that information to either the Economic Development Committee or the Committee of the Whole.

Trustee Reports:

Trustee Beach

Trustee Beach reported on the IML Conference classes she attended and Movie In the Park.

Trustee McIntyre

Trustee McIntyre gave an update on the Executive Committee Meeting that was held on September 20th.

Trustee Dabrowski

Trustee Dabrowski gave an update on the Economic Development Committee Meeting that was held on September 15th with the help of Trustee Lonigro.

Trustee Lennon.

Trustee Lennon stated she attended the Executive Committee Meeting that Trustee McIntyre previously spoke of.

Trustee Nykaza

Trustee Nykaza stated he also attended the Executive Committee Meeting.

Trustee Lonigro

Trustee Lonigro stated he also attended the Economic Development Committee Meeting and he called a Finance Committee Meeting for Tuesday, September 27th at 7:00 p.m. at the Village Hall to discuss village finances/budget.

Discussion and Approval of a Job Description for an Administrative Assistant/Adjudication Clerk

Administrator Alarcon explained this is a part time position, hours not to exceed 32 hours and the hourly rate of pay will be between \$15.00 and \$17.00.

The board approved the Job Description for an Administrative Assistant/Adjudication Clerk by the vote of 6 ayes and 0 nays.

Discussion and Approval of an Ordinance Amending Ordinance 95-O-13 Entitled "Lakemoor Personnel Policy Manual."

The board approved Ordinance #11-O-20 an Ordinance Amending Ordinance #95-O-13 Entitled, "Lakemoor Personnel Policy Manual" by the vote of 6 ayes and 0 nays.

Discussion and Approval of an Ordinance Prohibiting the Feeding of Wild Animals Within the Village of Lakemoor

The board approved Ordinance #11-O-21 and Ordinance Prohibiting the Feeding of Wild Animals Within the Village of Lakemoor by the vote of 6 ayes and 0 nays.

Discussion and Approval of a Resolution for the Participation in the State of Illinois Federal Surplus Property Program

The board approved Resolution #11-R-07 a Resolution for Participation in the State of Illinois Federal Surplus Property Program by the vote of 6 ayes and 0 nays.

Discussion of Drafting of a Request for Proposals for a Needs Analysis for the New Lakemoor Municipal Building.

President Weihofen stated he will get the Village Hall Committee to meet and discuss this.

Adjourn

The meeting adjourned to Executive Session by unanimous consent at 8:28 p.m.